

## ADVERTISEMENT

### EBCC Delhi a Semtu Ding Zonna **October 1, 2025**

- 1 **Sepna Min** Office Assistant-cum-Accountant (OAA) – Full Time
- 2 **Semtu Zah & Dinmun** 1 (Khat) – Contract Basis
- 3 **Sepna Mun** EBCC Delhi (Nasirpur, Dwarka Sector 1A)
- 4 **Sep Ding** “EBCC Delhi Saptuam Guidelines” a OA & Accountant mohpuakna kigente
- 5 **Chinna Dingte (Qualification)**
  - a) A ngeingei a kiphamohte
    - Class XII Pass leh a tunglam
    - EBC Saptuam a Dan Zoukim (Full Communicant Member – FCM)
    - Upat kum 20-45 kikal (Ex-Servicemen ahieh leh kum 55 tan hithei) [*Last date of application form submission tan in*]
    - Computer zang siam
    - Omdan leh gamtat a siangthou
    - English gelh leh pau siam
  - b) Deihthusam (Desirable)
    - **Hindi a pau siam**
    - Inkuan tawmdeuh/ Single
    - Accounting/Tally/MS Office/InDesign zang siam
- 6 **Lak Dingdan** Kimaituah a houlim (Personal Interview)
- 7 **Loh leh Hamphatna Omtheite**
  - Rs 21,000 + Rs 7,000 (HRA) per month
  - Annual Increment @ 5% of pay
  - Mobile bill reimbursement (up to Rs 300 p.m.)
  - EBCC Delhi Workers’ Welfare Scheme sung a hamphatna omtheite
- 8 **Goih hunsung/ Contact Period** Kum 2 lungtunhuai tak a a sep nak leh aban kum khat zel a behlap in, a kigawm in kum 5 tan
- 9 **Huamsung** Hiai nna EBCC Delhi Saptuam a liauliau ahiehmanin, EBC HQ hiam local saptuam dang toh kisaina anei kei hi.
- 10 **Date of Interview** **November 24, 2025 (Mon) 11 AM** at EBCC Delhi

Kingetna Lai (Application Form) & OAA mohpuakna tangpi [www.ebccdelhi.org](http://www.ebccdelhi.org) ah muhtheih. Chitna & Lunglutna neite’n anuai address kipia ah post in hiam, email/WhatsApp tungtawn in **November 20, 2025 (Thur)** Kingetna Lai bukim a piaklut ding ahi –

To

The Secretary (RB-OAA)  
Evangelical Baptist Convention Church  
Plot No 16, Pocket 6, Nasirpur, Dwarka Sector 1-A,  
New Delhi - 110 045  
[Email: [office@ebccdelhi.org](mailto:office@ebccdelhi.org) | Mobile/WhatsApp: 9899683270]

Theihutuak:

1. Interview dia kuan-le-paina mahni kisen ding ahi
2. Theihbeh nop omleh atung a contact number kipia ah kanchet theih ding.